

Employment Opportunities

Valley Manor Inc. is a dynamic and progressive Long-Term Care Home. We are accepting resumes for positions on our Nursing team. We are a rural, fully Accredited facility, offering quality nursing care in a friendly & welcoming environment. We are committed to the safety of our residents and to compliance within the LTCHA legislation.

Registered Practical Nurses

We are currently seeking Casual RPNs. Applicant must be in good standing with the College of Nurses of Ontario and have the Medication Administration Certification. Previous Long-Term Care experience is an asset.

Registered Nurses

We are currently seeking Casual RNs. Applicants must possess a current certificate of competence for the College of Nurses of Ontario and ACLS Certification. Previous Long-Term Care experience is an asset.

Personal Support Workers

PSWs must have a Personal Support Worker program diploma as established by the Ministry of Training, Colleges and Universities.

If interested in joining our professional team, please submit your resume through our website

JOB OPPORTUNITIES link.

We appreciate all responses, but only those candidates chosen for an interview will be contacted.

VALLEY MANOR WILL PROVIDE A HOME FOR THOSE WHO NEED OUR CARE.



Employment Opportunity
PART-TIME ACCOUNTANT

Valley Manor is currently recruiting for a part-time Accountant, who is responsible for various accounting functions, as well as a back-up for payroll and benefit administration.

Qualifications:

- Post- secondary education in Accounting or diploma in Business Administration.
- Minimum of 3 years of accounting or finance experience, preferably in a long term care setting.
- Advanced skills in computer technology, preferably with Great Plains, Sage 300 (ACCPAC), and Microsoft Office programs (specifically Excel).
- Excellent analytical and communication skills.
- Proven organizational skills.
- Knowledge of financial statement preparation
- Ability to work independently and to self-prioritize to meet deadlines.

Apply in writing or email to:
Lori Jessup, Director of Finance & IT
Valley Manor Inc.
Box 880, 88 Mintha St.
Barry's Bay, Ontario K0J 1B0
lori@valleymanor.org

Submit resume by Friday February 2nd, 2018

Only applicants chosen for an interview will be contacted.
Thank you for your interest.